

GENERIC AGENDA - Match Meeting

CIVIL DESIGN PROJECT ENGI 8700

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Date: 2014, Jan 13th
Location: MUN, S.J.Carew Building (Engineering), Board Room Fourth Floor EN 4006
Attendees: Instructor, Discipline Chair, Teaching Assistants, Senior Civil Class, Volunteer Clients

Time	Activity
6:30	Setup
6:45	Students Arrive
7:00	Welcome, Introductions, Announcements, Explanation
	Presentations Client 1 Project Title
	Client 2 Project Title
	Client 3 Project Title
	Client 4 Project Title
	Client 5 Project Title
	Client 6 Project Title
	Client 7 Project Title
	Client 8 Project Title
	Client 9 Project Title
	Client 10 Project Title
8:00*	Break for snack and prep for interviews
8:15	Interviews Round 1
	Round 2
	Round 3
	Round 4
	Round 5
9:15	Clients submit ranking to instructor
	Social with food and drinks
9:30	Clients and Instructors Meet
9:35	Final Matching Announced
9:35	Casual time and plan first client meeting
10:00	End

* Note that food will arrive at 7:45 so it is the norm that some people snack at this time while others prefer to wait until after the interviews are complete